

# Instructions for Teachers

Schools participation in the Invaders of Texas program is slightly different than the traditional satellite structure. This allows teachers to have more flexibility, to create and grade their own projects and protect the anonymity of their students. Below is a short summary on how to create your classroom account and have your students submit observations.

## Creating your account

**Step 1:** Go to [www.texasinvasives.org/workshop](http://www.texasinvasives.org/workshop).

**Step 2:** Fill out personal information

**Username and Password:** Something easy for you and your students to remember

**Satellite:** Choose Texas Middle Schools or Texas High Schools depending on your grade level

**Name:** The name of your school or classroom or some fun name that your group will be called.

Example: **Austin APES**, First name box would be APES and last name would be Austin so that it shows up as "Welcome back APES" when you log into your profile.

**Organization:** School name

**Phone:** Teacher's phone if available

**Email:** Teacher's email

**Address:** School's address

**Choose Location:** Choose location of school

Fill in spam blocker and click "Create Your Profile" and you will be on your way!

*Note:* You can always update your profile information on the right hand side of the screen when logged into your account

**You will then have all your students submit observations using a single profile.**

Each student will log in and enter observations using the same username and password. The student will put their name on their observation datasheet. This allows the teachers to match the student's work with the online observations by observation ID.

## To view observations

Sign in to the class profile. In the "Unvalidated Observation" queue you will see all the observations that have not been validated by the central coordinators.

To view validated observations click on "View Your Observations" or "Map your observations". Here you can click on individual observations to get more details.